

**HACKENSACK UNIVERSITY MEDICAL CENTER
Research Department Policy Manual**

Name: Terminating an Institutional Animal Care and Use Committee (IACUC) Approved Protocol

Policy# IACUC 108

Effective Date: August, 2009

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GENERAL

Purpose: To ensure that timely consideration can be given to each proposal for protocol to use animals for research at HackensackUMC, the following procedure is required to be followed.

Administration

The IACUC is responsible for the review and revision of this policy.

Policy: To assure compliance with Federal Regulatory agencies governing the use of live animals in research.

PROCEDURE

TERMINATING A PROTOCOL:

A protocol can be terminated by the Principal Investigator (PI) at any time. This is accomplished by the following:

1. Assurance that animals on the protocol have been transferred to another active protocol (submission of an animal transfer form and approval from the Clinical Veterinarian and/or Manager of the Department of Biological Resource) or euthanasia of animals.
2. Letter from the PI to the IACUC stating the intention to terminate the research study. This should be submitted in written and electronic form. Included in this letter must be a statement verifying that there are no remaining animals on the protocol.

REFERENCES:

National Institutes of Health, Office of Laboratory Animal Welfare. Public Health Service: *Policy on Humane Care and Use of Laboratory Animals* (8/7/02). Section IV: Implementation by Institutions. Retrieved from

<http://grants.nih.gov/grants/olaw/references/phspol.htm#AnimalWelfareAssurance>

Committee for the Update of the Guide for the Care and Use of Laboratory Animals, Institute for Laboratory

Animal Research, Division on Earth and Life Studies,
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(c2011). Animal Care and Use Program. In Guide for
the Care and Use of Laboratory Animals, 8th ed.
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[http://grants.nih.gov/grants/olaw/Guide-for-the-care-
and-use-of-Laboratory-animals.pdf](http://grants.nih.gov/grants/olaw/Guide-for-the-care-and-use-of-Laboratory-animals.pdf)

Laber, K., & Smith A. (2006). Submission and
Maintenance of IACUC Protocols. In J. Silverman, M.A.
Suckow & S. Murthy (Eds.), *The IACUC Handbook* (pp.
93-112). Boca Raton : CRC Press.

Revised 3/2013