

HACKENSACK UNIVERSITY MEDICAL CENTER
Research Department Policy Manual

**Name: Institutional Animal Care and Use
Committee (IACUC) – Reporting Requirements**

Policy # IACUC 114

Effective Date: November, 2012

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GENERAL

Purpose: To define reporting requirements to OLAW.

Administration: the IACUC is responsible for the review and revision of this policy.

Policy: The IACUC will report to the Office of Laboratory Animal Welfare (OLAW) as defined by Federal Regulations.

PROCEDURE

A. The reporting period is January 1 – December 31”, The IACUC, through the Institutional Official (IO), will submit an annual report to OLAW by January 31” of each year. The report will include:

1. Any change in the accreditation status of the Institution (e.g., if the Institution obtains accreditation by Association for Assessment and the Accreditation of Laboratory Animal Care International (AAALAC) or AAALAC accreditation is revoked), any change in the description of the Institution's program for animal care and use as described in this Assurance, or any change in the IACUC membership. If there are no changes to report, the IO will provide written notification that there are no changes.
2. The notification of the dates that the IACUC conducted its semiannual evaluations of the Institution's program and facilities (including satellite facilities) and submitted the evaluations to the IO.

B. The IACUC, through the IO, will promptly provide OLAW with a full explanation of the circumstances and actions taken with respect to:

1. Any serious or continuing noncompliance with the PHS Policy.
2. Any departures from the provisions of the “Guide.”
3. Any suspension of an activity by the IACUC.

C. Reports filed under sections VI.A. and VI.B. of the OLAW Assurance shall include any minority views filed

by members of the IACUC.

REFERENCES:

Public Health Service Policy on Humane Care and Use of Laboratory Animals:

National Institutes of Health, Office of Laboratory Animal Welfare. Public Health Service: *Policy on Humane Care and Use of Laboratory Animals* (8/7/02). Section IV: Implementation by Institutions. Retrieved from

<http://grants.nih.gov/grants/olaw/references/phspol.htm#AnimalWelfareAssurance>

Committee for the Update of the Guide for the Care and Use of Laboratory Animals, Institute for Laboratory Animal Research, Division on Earth and Life Studies, National Research Council of the National Academies. (c2011). Animal Care and Use Program. In *Guide for the Care and Use of Laboratory Animals*, 8th ed. (Chapter 2). Retrieved from:

<http://grants.nih.gov/grants/olaw/Guide-for-the-care-and-use-of-Laboratory-animals.pdf>

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Lipman, N.S. & Perkins, S.E. (2006). Inspection of Individual Laboratories. In J. Silverman, M.A. Suckow & S. Murthy (Eds.), *The IACUC Handbook* (pp. 469-478). Boca Raton : CRC Press.

Perkins, S.E. & Lipman, N.S. (2006). Inspection of Surgery Areas. In J. Silverman, M.A. Suckow & S. Murthy (Eds.), *The IACUC Handbook* (pp. 479-492). Boca Raton : CRC Press.

Suckow, M.A. & Doering, B.J. (2006). Assessment of Veterinary Care. In J. Silverman, M.A. Suckow & S. Murthy (Eds.), *The IACUC Handbook* (pp. 493-520). Boca Raton : CRC Press.

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